

APPLICATION FORM

IMPORTANT NOTICE: Please read carefully before completion.

This form is designed for artists who want to take out a simplified 'off the peg' form of insurance cover, which provides the same benefits as Sections 1 –3 of the main policy but with four alternative 'bands' of cover providing different maximum levels of cover (see Options 1 – 4 below).

This cover is only available to a-n Artist members who meet the qualifying criteria stated on page 2 and who can meet the eligibility criteria set out below and sign the declaration. **If not, please contact Hencilla Canworth for a bespoke quotation.**

It is important that all relevant information is disclosed to an insurer as any non-disclosure or misrepresentation of a material fact could invalidate all or part of the Insurance contract. A material fact is anything likely to influence the Underwriters assessment of the risk. If you are in any doubt as to what constitutes a material fact, please contact Hencilla Canworth for guidance.

YOUR DETAILS			
Name:			
Correspondence Address:			
Studio Address: (if different from the above)			
Telephone Number:		Mobile Number:	
E-mail Address:		Website:	
a-n Artist Membership Reference Number:		Please state the date you wish your insurance to commence*:	/ / *(must be within the next 30 days)

YOUR ARTISTIC PRACTICE	
Please give a brief description of your artistic practice, including details of the materials and processes you commonly use:	

COVER OPTIONS				
There are 4 available options; these are as follows:				
What Is Covered	Option 1	Option 2	Option 3	Option 4
Artwork, Work-in-Progress and Materials: (Worldwide Cover including storage, transit & exhibition risks)	£5,000	£7,500	£10,000	£20,000
Artwork – Single Article Limit:	£1,000	£1,500	£3,000	£6,000
Precious Metals, Precious Stones & Jewellery:	£500	£500	£1,000	£2,000
Artists Tools, Equipment & Studio Contents:	£1,000	£2,000	£3,750	£7,500
Computer Equipment:	£500	£500	£1,000	£2,000
Artists Tools & Equipment: (Worldwide Cover)	£1,000	£2,000	£3,750	£7,500
Audio Visual, Photographic & Film Equipment: (Worldwide Cover)	£500	£500	£1,000	£1,000
Business Interruption (Gross Profit):	£50,000	£50,000	£50,000	£50,000
Premium Required:	£99.00	£143.80	£183.00	£351.00

Please insert the option number required:

<p>IMPORTANT:</p> <ul style="list-style-type: none"> • All premiums quoted are inclusive of 12% Insurance Premium Tax and a £15.00 administration fee. • Please refer to the AIP Policy Summary for details of the principal terms, conditions and exclusions (a full Policy Wording is available upon request) • No cover will apply until confirmed in writing by Hencilla Canworth • Requests for cover commencing more than 30 days in the future will not be accepted • Cover for Arson, Theft and Flood is not available in certain areas, or may be only available with additional underwriting terms applied. In such cases Hencilla Canworth will contact the applicant in advance of cover commencing

Need more or less cover? Contact Hencilla Canworth for a bespoke quotation:

QUALIFYING CRITERIA & STATEMENT OF FACT

ELIGIBILITY

This policy is available to all UK based Artist members of a-n The Artists' Information Company in respect of their artistic practice, who comply with the following Qualifying Criteria and Statement of Fact. Other a-n Artist members should contact Hencilla Canworth for a bespoke quotation.

QUALIFYING CRITERIA & STATEMENT OF FACT

By accepting this insurance you confirm that the facts stated below are true. These statements, and all information you or anyone on your behalf have provided to Hencilla Canworth will be incorporated into and form the basis of the policy.

If anything in these statements is not correct, the Underwriters will be entitled to treat this insurance as void.

Information About The Premises Where Your Artistic Practise Is Based

In respect of your studio premises, you agree that:

- the building is in a good state of repair
- the building is constructed with no more than 10% combustible materials
- your studio is not heated using portable paraffin or gas heaters
- the building is not flat roofed with felt on timber comprising more than 25% of the roof area
- your studio is fitted with key operated locks to all accessible windows
- your studio is self-contained with its own lockable entrance
- your studio has a (BS3621) 5-lever mortise dead lock on all final entrances & exits
- your studio has not previously suffered from or is in an area prone to flooding
- you do not undertake any process involving the application of heat (other than the use of pottery ovens or kilns) within your studio

Please check this box to confirm you comply with the above statements:

General Disclosure And Material Information

In relation to your artistic practice, you have never:

- had an insurance declined, cancelled or renewal refused or had special terms, restrictions or conditions imposed by an insurer
- been prosecuted, or have any prosecution pending, under the Health & Safety at Work Act or any similar legislation
- been declared bankrupt or been disqualified from being a company director
- been involved as owner, director or partner of any company that went into receivership, administration or liquidation
- been the subject of (or have pending) any County Court Judgments
- been convicted, or charged (but not yet tried) in respect of any criminal offence

Please check this box to confirm you comply with the above statements:

Information About Previous Claims or Losses

In relation to your artistic practice, in the last 3 years you have not sustained:

- any single loss or damage to property exceeding £1,000 (whether or not insured)
- any combination of loss or damage to property exceeding £5,000 (whether or not insured)

Please check this box to confirm you comply with the above statements:

PAYMENT INSTRUCTIONS

I wish to pay by (please tick as appropriate):

i) Payment in full by cheque (enclosed) payable to **Hencilla Canworth Limited:**

ii) Credit or Debit Card (other than American Express or Electron) detailed below:

Cardholders Name:

Card Number:

Security Code:

Expiry Date:

 /

Valid From or Issue Number:

 /

Card Registered:

Postcode:

House Number or Name

To arrange cover please post / fax / e-mail the completed form to Hencilla Canworth:

Hencilla Canworth Limited, Simpson House, 6 Cherry Orchard Road, Croydon, Surrey, CR9 6AZ
Telephone: 020 8686 5050 Fax: 020 8686 5559 E-Mail: arts@hencilla.co.uk